

Volunteer vacancies

We have the following voluntary (unpaid) vacancies at Knoxwood Wildlife Rescue Trust

Fundraising Store Stock Assistant

We are looking for enthusiastic assistants to be part of our stock sorting teams.

Job description:

To sort through donations of goods brought into our stores. This includes processing clothes, shoes and accessories, steaming, hanging and presenting clothing items, tagging them ready for pricing and making sure they are in good order ready for sale. This will also include washing down / dusting knick knacks and fault checking books / DVD's and games. This job is excellent for busy and active people and involves carrying bags and boxes of donations to and from the front shops.

We are looking for:

Honest individuals who are happy to pitch in with the rest of the team, happy to sort through donated goods and help lift and carry. This is an excellent opportunity for someone who enjoys and takes pride in presentation and who thrives on being busy. You would not have to serve in the shop, so this may be a good opportunity for someone who is not happy with the idea of serving customers to gain some confidence.

We have vacancies in the Maryport, Wigton, Brampton stores (and Silloth when it re-opens in March)

Please fill in our volunteer application form and return to the shop you would like to volunteer in.

Brampton Store, please ask for Jacquie / Silloth Store, Pauline / Wigton Store, Isobel / Maryport store, Joy or Jade

Shop Floor Assistant

We are looking for enthusiastic assistants to be part of our Shop Floor Team.

Job description:

To assist customers in the shop, operate the till, keep the shop supplied with pre-sorted goods from the back, mark up and dating of stock on display, keeping the shop floor clean and tidy, hoovering, dusting and helping with window displays.

We are looking for:

Honest individuals who are happy to pitch in with the rest of the team, our shop floor assistants **MUST** be trustworthy, presentable and customer friendly. This is a position most suited for a people-person who is happy to help out. This is an excellent opportunity for someone wishing to gain experience in retail.

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Happy to pitch in and have a go at both roles – we want to hear from you too!

Knoxwood Wildlife Rescue Trust Volunteer Application Form

Name

Address

Contact Number

Position you are interested in:

- Stock Room Assistant
- Shop Floor Assistant
- Happy to fill either role

How much time do you have to volunteer? (e.g. half a day, a couple of hours, a full day etc.)

What day can you volunteer? (e.g. Monday mornings, all day Saturday etc.)

Can you provide a character reference? If so please give details (this should be a person of good standing, a previous employer or someone who already works in one of our shops).

Name

Contact

Do you have any experience or skills that you think would benefit the Knoxwood Fundraising Stores?

Thank you so much for offering to volunteer for us, please be aware that we cannot guarantee everyone a place, this is because we are fully staffed, with a waiting list for some days, and have no volunteers on others, depending on what time you are available to come in.

We do ask that anyone who wishes to volunteers is reliable and would contact us to let us know if you are unable to come in for any reason.

Finally, we operate on a policy that all our staff and volunteers must pay for any goods they wish to take from the shop. They must be priced accordingly by a senior volunteer and put through the till by another staff member other than yourself. This is to safeguard all our volunteers.

Please pop this into the store you wish to volunteer in.

(Our Egremont store is currently fully staffed)